

# How to View Server Licenses and Other EDU Products

How to view, download and edit

Once you have purchased one of these products via the Leader Cloud Portal, you will need to access your end users' Microsoft Admin Center to view these products. You can then get the keys or upgrade and downgrade them.

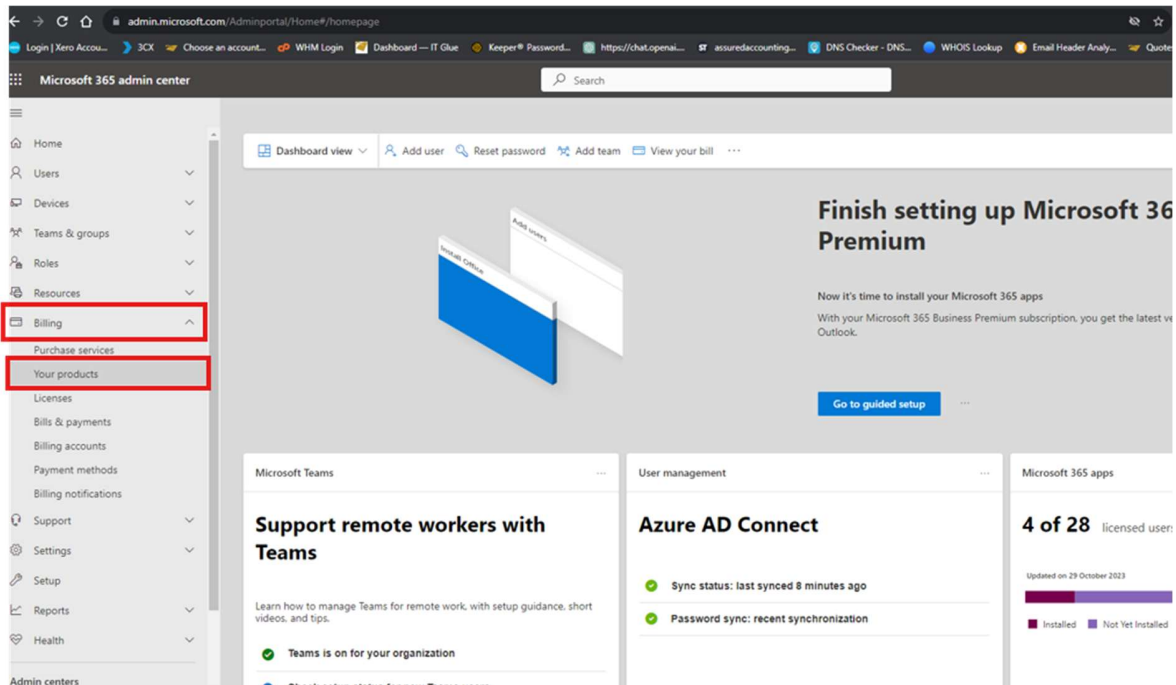
These can include:

Server licences, CALs, Windows Pro Upgrades and various EDU products

## Log in to your MS365 Admin Account head to billing

Log into your End Users Microsoft Tenancy, with your Global Admin login.

Then head to the left-hand side and click Billing > then Your Products



Once the page has loaded scroll down to the “software” section at the bottom

Email us today at [help@leadercloud.com.au](mailto:help@leadercloud.com.au)

## Your products

[Learn more about](#)

These are products owned by your organization that were bought from Microsoft or 3rd-party providers. Select a product to manage product and billing settings or assign licenses.

[Products](#) [Benefits](#)

7 items

### Products from Microsoft and others (5)

Product name	Assigned licenses	Purchased quantity	Subscription status	Purchase channel	Cho
<input type="checkbox"/> M365 - Microsoft 365 ...	1, from 2 subscriptions	1	Active: Renews on 26/11/2023	Reseller	
<input type="checkbox"/> M365 - Microsoft 365 ...	28, from 2 subscriptions	29	Active: Renews on 26/11/2023	Reseller	
<input type="checkbox"/> M365 - Microsoft 365 ...	1, from 2 subscriptions	1	Disabled	Reseller	
<input type="checkbox"/> M365 - Microsoft 365 ...	28, from 2 subscriptions	29	Disabled	Reseller	
<input type="checkbox"/> Microsoft Power Automate Flow	1	10000	Active	Commercial direct	

### Software (2)

Product name	Purchased quantity	Choose columns
<input type="checkbox"/> SQL Server 2022 - 1 User CAL	40	
<input type="checkbox"/> SQL Server 2022 Standard Edition	1	

If you want to downgrade a licence

E.G. you bought a Server 2025 but you want to downgrade it to 2022

First Click into the software you want to change

Then it will open another page

[Home](#) > [Your products - Products](#) > [SQL Server 2022 Standard Edition](#)

## SQL Server 2022 Standard Edition

[Learn more about the](#)

For software products, you download software and authentication keys instead of assigning licenses. Choose the settings for this software and then select Download. If needed, select **Copy key to clipboard**.

**License**  
1 purchased

**Partner information**  
There are multiple Partners associated with this subscription. Please contact your Partner for assistance with managing your subscription.  
[View partner details](#)

**Downloads & keys**

Product version  
SQL Server 2022 Standard Edition

Language  
English (United States)

CPU & file type  
64 Bit, ISO

File size  
1.08 GB

[Download](#) | [Show activation keys](#)

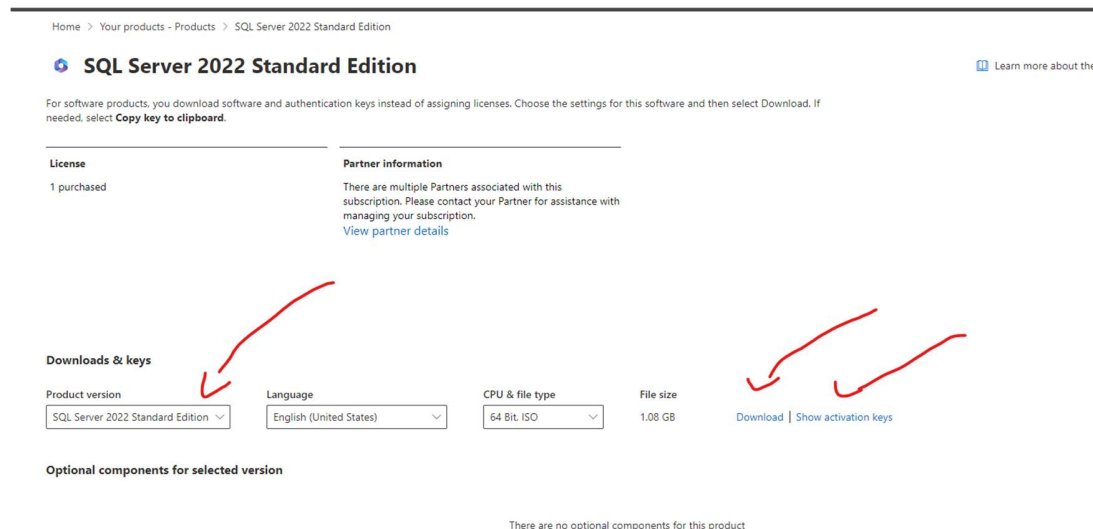
**Optional components for selected version**  
There are no optional components for this product

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You then have the option you change the production versions. You can downgrade to 1 version before E.G. purchased 2025, Downgrade to 2022

## If you want to see the product keys

E.G. you bought a Server license but require a key to install it. Head to the same section as per above and select the license in question:



Home > Your products - Products > SQL Server 2022 Standard Edition

### SQL Server 2022 Standard Edition

Learn more about the

For software products, you download software and authentication keys instead of assigning licenses. Choose the settings for this software and then select Download. If needed, select **Copy key to clipboard**.

**License**  
1 purchased

**Partner information**  
There are multiple Partners associated with this subscription. Please contact your Partner for assistance with managing your subscription.  
[View partner details](#)

**Downloads & keys**

Product version  
SQL Server 2022 Standard Edition

Language  
English (United States)

CPU & file type  
64 Bit, ISO

File size  
1.08 GB

[Download](#) | [Show activation keys](#)

Optional components for selected version

There are no optional components for this product

On the right hand side, you have two options

1. Download
2. Show Activation keys

Select your preferred method.

These do not expire and will always appear in the Billing > Your Products > Software